

**TRUSTEES OF THE TRUST FUNDS
CITY OF PORTSMOUTH, NEW HAMPSHIRE**

ACTIONS AND MEETING SUMMARY

May 21st, 2025 Meeting

A regular meeting of the Trustees of the Trust Funds for the City of Portsmouth, New Hampshire was held on May 21st, 2025 at 7:30 a.m. in Conference Room A at Portsmouth City Hall. Present were Trustees Thomas R. Watson (Chair), Peter G. Weeks, and Dana S. Levenson. Also, present was the Controller, Judith Renaud.

The Chair called the meeting to order at 7:35 a.m.

Mr. Weeks moved to accept the meeting minutes of the March 19th, 2025 meeting and the May 12th, 2025 Special Meeting. The motion was seconded by Mr. Levenson and was passed unanimously.

Chair Watson recognized Ms. Christine Frieze, Library Director and Atty. Robert Sullivan, City Counsel, who would be joining the Trustees for a discussion on the Sister City Trust Agreement. Atty Sullivan stated that the Sister City Trust Agreement was to be funded by donations made into the trust and was to be used for small items such as a dinner with visiting sister city representatives. Due to the fact that these items may be needed in short notice, they would like to write the trust so that the approval of the City Manager would be required for expenditures from the trust. The Chair stated that he felt that the expenditure requests should go before the City Council initially, however he felt that if the council set a spending limit each year that that may be a more appropriate way to handle the requests. Mr. Levenson stated that some type of reimbursement through the City may be more in line with how they wanted to handle the trust. Mr. Weeks stated that he felt that a vote from the city council to spend money from the trust was the appropriate course of action. Atty Sullivan and Ms. Frieze stated that they would take the information that they gathered from this meeting and continue to work with the Sister City Commission and come back to the Trustees at a later date.

The Trustees next recognized Mr. John DeQuattro and Ms. Suzanne Moran from TD Wealth Management for a presentation and performance report on the 1st quarter 2025 investment portfolio. The portfolio was down in the first quarter by 1.60% from the previous quarter. TD Wealth stated that the US economy is expected to grow at a slower pace in 2025 as trade uncertainties weigh on growth. While the labor market remains stable, inflationary pressures are rising, which are prompting the Federal Reserve to adopt a cautious approach moving forward in 2025. The Chair asked Mr. DeQuattro if TD would recommend any changes in the portfolio or in the allocations of equity to debt ratio required under the Trustees Investment Policy in light of the current trends in the marketplace. TD recommends that no changes to the portfolio or the policy be made at this time.

Ms. Renaud presented the Trustees with the financial results of the Marine Maintenance Trust for the calendar year 2024. Ms. Renaud recommended a payback amount of \$32,000 towards the MMT Loan with the City of Portsmouth. Mr. Weeks made a motion to approve this proposed loan payment. This was seconded by Mr. Levenson and was passed unanimously.

Chair Watson presented the Trustees with 5 proposed actions to be undertaken regarding the separation of expendable versus private funds within the trusts to follow the State of NH Charitable Trust Office requirements. The actions proposed were as follows: (1) Designate the current checking account with Bangor Savings Bank ("Bangor Checking") as the initial depository account for all capital reserve and taxpayer expendable funds received from the City of Portsmouth until disbursed or directed for transfer or deposit to another account by the Trustees. (2) Designate the current checking account with Citizens Bank

(“Citizens Checking”) as the initial depository account for all private donations and non-municipal expendable funds received until disbursed or directed for transfer or deposit to another account by the Trustees. (3) Transfer the balance of funds held in the Below Market Rate Housing Trust from Citizens Checking to Bangor Checking pending determination of more appropriate investment accounts consistent with the short term and mid-term needs for the funds. (4) Transfer the balance of funds held in the Public Arts Trust, excluding the \$2,500.00 held with respect to the Odyssey Sculpture in Prescott Park, from Citizen Checking to Bangor Checking. The \$2,500.00 Odyssey related funds shall remain in Citizens Checking. (5) Transfer the balance of funds held in the Futures Program Endowment in Bangor Checking (\$50,781.68 as of 3/31/2025) to Citizens Checking. Mr. Levenson moved to accept the proposed actions as stated above. Mr. Weeks seconded the motion and it was passed unanimously.

Checks were approved and signed by the Trustees.

The Chair adjourned the meeting at 9:00 a.m.

Controller, Judy Renaud